



THE COLLEGE OF
VETERINARIANS
OF ONTARIO

Council Meeting
March 20 and 21, 2019
9:00 a.m., Council Chamber

MINUTES

Presiding Officer: Dr. Patricia Lechten

Members present: Dr. Patricia Alderson
Dr. Peter Borgs
Dr. Tyrrel de Langley
Ms. Diane Freeman
Mr. Andrew Glenny
Dr. Lorie Gold
Dr. Christine Hickman
Dr. Shannah Kavonic
Mr. Donald Mayne
Dr. Paula Menzies
Ms. Claudia Newman
Dr. Alana Parisi
Dr. Sarah Thompson
Dr. Susan Warren
Dr. Wade Wright

Regrets: Dr. Steven Jacobs

Appointed Officer: Ms. Jan Robinson, Registrar and CEO

Staff in Attendance: Ms. Kim Huson, Communications Specialist
Ms. Sarah Kirby, Policy Specialist
Dr. Kim Lambert, Associate Registrar, Quality Practice
Ms. Beth Ready, Executive Partner, Corporate Services
Ms. Shilo Tooze, Associate Registrar, Licensure

Guests: Ms. Brandi Deimling, OVMA Representative
Ms. Agnes Pawelek, OMAFRA Representative

Observers: Ms. Aneeta Bharij
Ms. Ashley Coles
Ms. Sarah Ellery
Mr. Martin Fischer
Ms. Rose Robinson
Dr. Susan Sabatini
Ms. Lindsay Sproule

1. Call to order

Dr. Lechten called the meeting to order at 9:00 a.m. and welcomed Councillors, guests and observers who were in attendance.

2. Adoption of Agenda

MOTION: It was moved and seconded,
“That the agenda be adopted as circulated.”

CARRIED

3. Conflict of Interest

No conflicts were declared.

4. Consent Agenda

Councillors reviewed the consent agenda and it was requested that

- 4.3 Registrar’s Report
- 4.4.2 Registration Committee Report
- 4.4.7 Governance, Audit and Risk Committee Report

be removed from the consent agenda to be discussed separately.

All of the following consent agenda items were approved as presented:

- 4.1 Minutes from the December 4 and 5, 2018 meeting and the Annual Council Meeting minutes from December 4, 2018
- 4.2 President’s Report
- 4.4 Committee Reports
 - 4.4.1 Accreditation
 - 4.4.3 Complaints
 - 4.4.4 Discipline
 - 4.4.5 Executive
 - 4.4.6 Quality Assurance
- 4.5 Ratify Executive Committee Motions

MOTION: It was moved and seconded,

“That the Consent Agenda be approved with items 4.3, 4.4.2 and 4.4.7 to be discussed separately.”

CARRIED

4.3 Registrar’s Report

The Registrar and CEO provided an update on the status of public member appointments.

Further clarification was provided relating to the Registrar’s report from the Canadian Council of Veterinary Registrars (CCVR) on the Canadian Free Trade Agreement (CFTA).

The Registrar and CEO provided the following additional highlights:

- the College's National Examining Board Representative submitted her report – the report was provided as a hand-out at the Council meeting
- the College has received several applications for the College's Student Representative role – interviews will be conducted
- a lunch and learn is being held on March 25th with students at the Ontario Veterinary College
- provided an update on her attendance at the Professional Standards Authority meetings in the UK

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario accept the Registrar's Report as presented.”

CARRIED

4.4.2 Registration Committee Report

Clarification was provided on how the Registration Committee arrived at “deidentifying information” from licence application forms. Certain information, for example, name, gender, birth date, etc., is removed before being presented to the Committee. The change in review process is a way to enhance fairness and reduce opportunities for bias.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario accept the Registration Committee Report as presented.”

CARRIED

4.4.7 Governance, Audit and Risk Committee (GAR) Report

The Governance, Audit and Risk Committee reviews the previous Council evaluation form and bring forward any items they deem as a concern to Council.

One inquiry that was brought forward in the Council evaluation form was relating to how trends are analyzed and evaluated. Ms. Claudia Newman, Chair of the GAR Committee, reported that a presentation will be provided at the Council meeting on the College's risk management processes.

5. Strategic Alignment

5.1 Evaluation

- December 4 and 5, 2018

Ms. Claudia Newman introduced this agenda item.

Council reviewed the meeting evaluation from its meeting held December 4 and 5, 2018. Comments received were positive.

Councillors are encouraged to complete the evaluation form and provide any comments.

5.2.1 Strategy 2020 - Year Two Tactics

Dr. Susan Warren introduced this agenda item.

Council reviewed the Strategy 2020 update on second year tactics which included objectives, tactics and accomplishments.

The document was provided to Council for information.

5.2.2 Strategy 2020 – Proposed Year Three Tactics

Council approved its current strategic framework in 2017. Each year new tactics are proposed for Council consideration and approval.

As Council enters year three its aim is to finish its tactical work related to each current objective and begin to project its thinking forward to a new plan. Council was provided with proposed year three tactics.

The Registrar reviewed the proposed tactics within each objective. Council discussed the tactics and provided its feedback.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario approve the proposed Year Three Tactics as presented.”

CARRIED

5.2.3 Legislative Reform Update

The Registrar provided an update on the activities of the Advisory Group.

The Legislative Reform Implementation Advisory Group is a collaborative formed between the College of Veterinarians of Ontario (CVO) and the Ontario Association of Veterinary Technicians (OAVT) as part of the ongoing legislative reform process. The group consists of five members from the CVO (3 Council members, 2 staff) and five members from the OAVT. There is also one member from the Ontario Veterinary Medical Association.

The scope of the Advisory Group's work is separated into two phases. The first phase is to provide recommendations on additional changes needed to the *Veterinarians Act* to appropriately govern the regulation of veterinary medicine, inclusive of technicians. The second phase is to consider the regulatory elements affecting veterinary technicians, including licensing requirements, grandparenting provisions, Council committee composition, and schedules to the authorized activities, and to provide related recommendations.

The Advisory Group has developed a work plan that outlines the work and time required to complete each phase-related task. The work plan is reviewed by the Advisory Group at each meeting and is viewed as a living document subject to change based on a variety of factors including emerging research, ongoing Council discussions, and the overall regulatory and political landscape.

Council has reviewed two recommendations from the Advisory Group related to the composition and selection of Council. As the Advisory Group continues to meet and discuss identified issues, additional recommendations will be brought forward for Council consideration.

5.3 Policy Priorities

Council reviewed the Project Priorities Chart which outlines current work that has been developed to support decision-making related to new and evolving priorities.

The Project Priorities Chart was provided for information.

5.4.1 Key Performance Indicators

Ms. Claudia Newman introduced this agenda item.

The performance indicators are intended to assist Council to focus on risks to the organization and within the practice of veterinary medicine.

Council reviewed and provided its feedback on the Dashboard.

Council is provided with a Dashboard on a quarterly basis.

5.4.2 Risk Management

Ms. Shilo Tooze, Associate Registrar, Licensure, and Ms. Sarah Ellery, Records and Risk Officer, provided a presentation on the College's risk management monitoring processes, including an update on the risk issues that are currently being monitored.

Council found the presentation to be very informative.

5.4.3 Strategic Risks

The Governance, Audit and Risk Committee, as part of its mandate, reviews leading risks and strategic risks at each meeting. Twice a year, in March and September, Council reviews any strategic risks that the Committee felt should be raised to Council's attention to determine if intervention is required to manage and mitigate the risk and reduce or prevent real or perceived harm. In September 2018, two issues were raised to Council's attention, after-hours care and forms of energy. Both of these issues are currently being worked on by staff.

At its February meeting, the Governance, Audit and Risk Committee reviewed strategic risks identified by staff in the last quarter to determine if any were in need of elevation to Council. The only issue that the Committee felt needed to be brought to Council's attention is the issue of personal use accounts at drug wholesalers.

It was reported that this issue is included on Council's agenda.

5.5 Veterinary Practice Advisory Panel

As part of Strategy 2020, Council set in place two advisory panels – one with a public voice and one with a voice from the profession.

The veterinary practice advisory panel was invited to attend its first face-to-face meeting with Council. Dr. Susan Warren, 1st Vice President facilitated this session.

The following panel members were in attendance: Dr. Sophie Farrell, Dr. Nicola Jackson, Dr. Linda Jacobson, Dr. Karyn Jones, Dr. Marianna Van Cruyningen, and Dr. Joe Wolfer. Each panel member was asked three specific questions which was followed by a brief open question and comment period.

A summary report with actions will be developed for posting.

5.6 Council Roundtable

Media Trends - Regulatory Trends - Legal Trends – Public Trends

Councillors were provided by staff with the top trends relating to media, regulation, recent legal cases, and public.

Councillors reviewed each category and provided comments.

General Trends

Councillors were given the opportunity to raise any matter that they believe is relevant to the College. Comments included:

- article regarding an increase in cases of brucellosis in dogs in Ontario – there has been a concern, particularly in imported dogs
- article in the Calgary Herald – Alberta veterinarians voted to ban medically unnecessary surgical procedures
- concerns related to the Ontario Society for the Prevention of Cruelty to Animals (OSPCA) no longer investigating cases of animal cruelty – the College is monitoring this on a day to day basis
- upcoming lecture in April on advancements in veterinary cannabis in Canada – provided by Grey Wolf Animal Health
- a concern related to the health of brachycephalic dogs and whether continued breeding is in the public interest
- article in the Canadian Press - Atlantic Canada's premiers want to dramatically change how doctors, nurses and other health care workers are certified, hoping to improve their mobility by creating regional professional licensing

- the Canadian Medical Association (CMA), the Royal College of Physicians and Surgeons of Canada (Royal College) and the College of Family Physicians of Canada (CFPC) are launching a task force to examine virtual care technology and how it can improve access and quality of care for patients from coast-to-coast-to-coast
- the Investment Industry Regulatory Organization of Canada (IIROC) published a paper on alternative forms of discipline – looking to introduce a minor contravention program – the program would address cases that warrant a more meaningful regulatory response than a cautionary letter but do not warrant the increased expenditure of time, resources and costs associated with proceeding with formal disciplinary action
- a trend noted in the Quality Assurance Committee report on suicide rates amongst Australian veterinarians and Canadian physicians – a discussion was held relating to how statements of the College could perhaps be stated in the positive – the Registrar and CEO reported that the College has had feedback on the College’s website wording – further dialogue will continue on this potential opportunity
- a new animal rights group has been established in Ontario – called Animal Welfare Watch (AWW) – they are monitoring Ontario’s animal welfare system
- article in “Philosophy Now” magazine – entitled Moral Blind Spots
- article in “JAVMA News” – Multicultural VMA to launch – an Association that seeks to promote and support diversity within the veterinary profession
- the 1st Vice President reported on her attendance at the Toronto Academy of Veterinary Medicine (TAVM) Annual General Meeting and the Canadian Society of Association Executives (CSAE) Chief Elected Officer and the Chief Executive Symposium

6. Registrar’s Performance Review (In-camera Session)

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario move in-camera to discuss the Registrar’s Performance Review.”

CARRIED

All staff, guests and visitors present left the meeting for the duration of the discussion.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario receive the Registrar’s Performance Review report as presented.”

CARRIED

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario move out of in-camera.”

CARRIED

7.1 Financial Statements ending January 31, 2019

Council reviewed the Variance Report, Balance Sheet, and Revenue and Expenses Statement, ending January 31, 2019.

These documents are presented as information only.

7.2 Future Office Space Considerations

The Registrar and CEO introduced this agenda item.

Council previously discussed, at its March 2018 meeting, future space needs at the College office. At that time, it was reported that a study had been undertaken to carry out an analysis of office premises options. The study was to assist Council in determining its best course of future action related to the physical space.

Council was provided with a summary of premise options relating to the ownership or lease of a building. It was reported that whether the *Veterinarians Act* proceeds for modernization or not, the College's current space is insufficient and inefficient to manage existing and future College business needs. While no decision was taken, support for a leased space option was indicated.

The Registrar and CEO answered questions posed by Councillors. Further information will be provided to Council at future meetings.

8. Public Policy

8.1 Professional Practice Standard – Humane Animal Handling and Restraint

Dr. Paula Menzies introduced this agenda item and Ms. Sarah Kirby, Policy Specialist, joined the table to answer any questions.

At its September 2018 meeting, Council reviewed the draft standard. Following this discussion, Council directed that the draft *Professional Practice Standard: Humane Animal Handling and Restraint* be circulated to the profession and public for comment.

At its December 2018 meeting, Council reviewed the feedback received during the public consultation. Following this review, Council directed that the draft standard be returned to the Advisory Group so that amendments based upon the consultation feedback could be made.

In February 2019, the Advisory Group met to review the feedback received and to make changes to the draft standard based upon Council's recommendations.

Council considered a revised Professional Practice Standard on Humane Animal Handling and Restraint and provided its feedback.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario approve the amended draft Professional Practice Standard: Humane Animal Handling and Restraint as presented.”

CARRIED

8.2 Code of Ethics

Dr. Sarah Thompson introduced this agenda item and Dr. Kim Lambert, Associate Registrar, Quality Practice joined the table to answer any questions.

The Code of Ethics was introduced by the College in December 2015. It outlines six core values that guide ethical behaviour of veterinarians, including professionalism and competence. The Definition of Veterinary Professionalism was approved by Council in March 2018.

The Quality Assurance Committee has considered the Code of Ethics document at their meetings in 2018. The Committee approved the revised draft Code of Ethics with revisions.

Council was provided with a proposed revised Code of Ethics. Council discussed and provided its feedback on the revised document.

It was a decision of Council to direct the Committee to return the proposed revised Code of Ethics for further review relating to clarity in certain areas of the Ethical Principles and to consider the lens of food animal and lab animal medicine prior to finalizing.

A revised document will be brought forward to a future Council meeting.

8.3 After-Hours Care - Update

Ms. Sarah Kirby, Policy Specialist, provided a presentation to Council on the status of after-hours care.

Council found the update to be very informative.

8.4 Position Statement – Pain Management

The Registrar and CEO introduced this agenda item.

A part of its 3-year Animal Welfare Agenda, Council identified, as a Year 2 tactic, reviewing the College's position statement on pain management for possible revision.

The College's position statement on pain management has not been revised since October 2013. Pain management is an important component of humane veterinary medical practice and is a vital part of safe and effective patient care. As part of Council's animal welfare agenda, College staff have been working on an updated position statement for Council consideration.

To aid in the preliminary development of a revised position statement, College staff met with veterinarians at the Ontario Veterinary College who specialize in analgesia and anesthesia. Resources from these individuals, as well as other experts such as the American College of Veterinary Anesthesia and Analgesia, were also reviewed. Following these discussions, College staff undertook to develop an updated position statement that reflects the need for proper use of anesthesia and analgesia in the provision of veterinary care.

In February 2019, the Executive Committee was presented with the updated position statement. Upon review, the Executive Committee recommended a few minor edits and expressed support for its presentation to Council.

Council was provided with a revised Position Statement on Pain Management. Council discussed and provided its feedback on the revised document.

It was a decision of Council to direct staff to provide further review relating to wording and to consider including additional references.

The document will be forwarded to Council at its June meeting for consideration.

At this time Council considered Agenda item 9.1.

9.1 Councillor Self-Evaluation Process

Ms. Claudia Newman introduced this agenda item.

Over the past six years conversations related to governance excellence at the College have debated the utility of Councillor self-evaluation and Councillor peer evaluation as additions to the already well-established evaluation processes. The Governance, Audit and Risk Committee (GAR) has revisited the value-add opportunity of Councillor self-evaluation.

The GAR proposed that Council trial a draft self-evaluation tool. The aim is to assist with Councillor self-reflection and ongoing skill building. The addition of the tool is intended to promote and support the College's culture of learning.

Council was provided with a draft individual Councillor Self-Assessment tool for its consideration. Council acknowledged that the self-evaluation process would be a valuable tool. The GAR Committee recommended that the tool be presented on a trial basis.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario approve the draft self-assessment tool as presented, on a trial basis.”

CARRIED

It was determined that next steps would include:

- a trial of the draft self-assessment tool by each Councillor, accompanied by a survey seeking feedback on relevance, timing, use of data gathered, etc., and
- analysis of the data gathered by the GAR with a report back to Council on outcomes and recommended next steps

At this time Council considered Agenda item 10.1.

10.1 Legislative Reform Implementation Advisory Group Composition

In 2017, after approving recommendations for modernizing the *Veterinarians Act* be sent to the Minister, Council appointed an Implementation Advisory Group to develop a work plan to oversee the continuing work required to prepare for future change.

With the change in the College's Executive Committee composition in December 2018, a review of the College's membership on the Advisory Group was necessary.

Council has previously considered the membership of this group and confirmed their interest of assuring the Executive Committee's involvement in this work for the purpose of continuity and leadership. While these members are named only as College representatives, the first appointed individuals were determined to be the President, 1st Vice President and the Past President.

The Executive Committee, at its meeting held in January, discussed the membership and made a motion to appoint Dr. Susan Warren, 1st Vice President as a member of the Advisory Group.

The Executive Committee agreed to bring a revised Terms of Reference forward to Council for its consideration.

Council was provided with a revised Legislative Reform Implementation Advisory Group Terms of Reference. Council was in agreement that the three representatives from the College should include the President, 1st Vice President and the Past President. It was also noted that there has not been a representative from the Ontario Ministry of Agriculture, Food and Rural Affairs; this was government's preference. This notation has been removed on the Terms of Reference.

MOTION: It was moved and seconded,

"That the Council of the College of Veterinarians of Ontario approve the revised Legislative Reform Implementation Advisory Group Terms of Reference as presented."

CARRIED



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Presiding Officer: Dr. Patricia Lechten

Members present: Dr. Patricia Alderson
Dr. Peter Borgs
Dr. Tyrrel de Langley
Ms. Diane Freeman
Mr. Andrew Glenny
Dr. Lorie Gold
Dr. Christine Hickman
Dr. Shannah Kavonic
Mr. Donald Mayne
Dr. Paula Menzies
Ms. Claudia Newman
Dr. Alana Parisi
Dr. Sarah Thompson
Dr. Susan Warren
Dr. Wade Wright

Appointed Officer: Ms. Jan Robinson, Registrar and CEO

Regrets: Dr. Steven Jacobs

Staff in Attendance: Ms. Kim Huson, Communications Specialist
Ms. Sarah Kirby, Specialist, Standards and Policy
Dr. Kim Lambert, Associate Registrar, Quality Practice
Ms. Beth Ready, Executive Partner, Corporate Services
Ms. Shilo Tooze, Associate Registrar, Licensure

Guests: Ms. Brandi Deimling, OVMA Representative
Ms. Agnes Pawelek, OMAFRA Representative

Observers

Ms. Aneeta Bharij
Ms. Ashley Coles
Ms. Sarah Ellery
Mr. Martin Fischer
Ms. Rose Robinson
Ms. Elise Wickett

Dr. Patricia Lechten called the meeting to order at 9:00 a.m. and welcomed Councillors, guests and observers who were in attendance.

8. Public Policy

8.5 Internationally Educated Veterinarians (IEV) Report

Ms. Shilo Tooze, Associate Registrar, Licensure introduced this agenda item.

The College has been committed to ensuring that there are no unnecessary barriers to entry to practice for internationally educated veterinarians. The Veterinary Skills Training and Enhancement Program (VSTEP) was a bridging program for internationally educated veterinarians. The College was involved in the development and ongoing oversight of the program. In 2017, the decision was made to stop offering the program as the number of applicants seeking to take the program were decreasing and the program was heavily reliant on government funding.

In order to better understand the supports that internationally educated veterinarians need to transition into practice in Ontario, the College received funding from the Ontario government to conduct a research project.

Council was provided with a copy of the final report from the research project – Supporting Transitions – Assessing the Needs of Internationally Educated Veterinarians entering into Practise in Ontario. Council considered the report and provided its feedback. The report will be made public and shared with key stakeholders.

Council was asked to formally accept the report, so that it can be made public and shared with key stakeholders. Council was asked to take no further action related to the report or direct the Registration Committee to analyse the report and make recommendations on whether any further action is necessary.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario accept the report and direct the Registration Committee to analyze the report to determine whether any further action should be taken.”

CARRIED

8.6 Peer Review of Medical Records (PRMR) Program - Update

Dr. Kim Lambert, Associate Registrar, Quality Practice, introduced this agenda item.

Dr. Lambert provided an update on the Peer Review of Medical Records Program.

In March of 2018 Council established PRMR as a mandatory component of the College's Quality Assurance Program by moving oversight of the inspection of records for the purpose of PRMR from the Registrar to the Quality Assurance Committee.

With direction from the Quality Assurance Committee, a redevelopment project was undertaken by the College in 2018 to strengthen learning outcomes of the Peer Review of Medical Records process. The PRMR process resumed on March 1, 2019. Changes to the PRMR process include revised selection criteria, measures for determining a successful assessment, and re-evaluation of records for practices that do not achieve a successful result in their assessment. Participation is mandatory under section 50 of Ontario Regulation 1093.

The program will be evaluated in late 2020. A notice of the changes to the PRMR is posted on the College website.

8.7 Legislative Reform - Council Selection

The Registrar and CEO introduced this agenda item.

The modernization of the *Veterinarians Act* and its associated regulation is an important and multi-faceted project. Council reviewed at its December 2018 meeting two proposals related to Council Composition and Council Selection.

While Council's review of the proposal related to Council Composition resulted in the approval of the suggested member composition, the review of the proposal related to Council Selection resulted in valuable discussion that raised questions surrounding the election vs. selection of Council members. Council directed staff to gather further resources and material for review at its next meeting.

To assist Council in its ongoing discussions, Mr. Harry Cayton, an International Advisor to the Professional Standards Authority was invited to give a presentation on the election vs. selection process, and to provide his experience with the topic in the international regulatory community. Council was also provided with additional resource material related to this topic.

Council considered and robustly discussed the topic of election vs. selection and provided its feedback.

After discussion, Council directed staff to bring forward the feedback provided to the Legislative Reform Implementation Group for further discussion. A next iteration of Council Selection will be brought forward to Council in June for its consideration.

8.8 Personal Use Accounts

In 2018, as part of the College's ongoing work related to antimicrobial resistance, staff conducted a review of the different ways that veterinarians obtain prescription drugs for use in practice. During this review, staff became aware that some veterinarians are operating outside of the set parameters for the prescribing, dispensing and/or administering of drugs. In particular, it was discovered that a small number of licensed veterinarians in Ontario have set up personal accounts with veterinary drug

wholesalers/cooperatives and obtain drugs outside of an accredited facility. In the majority of cases, these drugs are being ordered by the veterinarian to their personal address for use in their own animals and/or the animals of family and friends. A variety of veterinarians hold these accounts (locums, retired but licensed, employed at an accredited facility, etc.) and that their use has increased over the past 18 months.

The continuation of this improper practice is of concern, since it has resulted in veterinarians operating outside of the strict framework established by both federal and provincial law.

Council considered and robustly discussed a Briefing Note on Personal Use Accounts and provided its feedback.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario direct staff to enforce the legislative framework as it is currently structured.”

CARRIED

A communications plan will be developed and meetings with relevant stakeholders will be held to assure a collaborative implementation process.

9. Other Business

No other business was brought forward.

10. Notice of Motion

A Notice of Motion is the way in which a Councillor can request Council to take action on an issue, as per Robert’s Rules.

A Notice of Motion is a standing item on the Council Agenda. At the appropriate time, a Councillor who so wishes, may state an intent to make a motion at the next meeting on a matter. The matter will then be included on the next meeting’s agenda. The Councillor making the original notice will speak to the matter and a majority vote will be needed to proceed with adding the item to Council’s regular order of business and directing next steps for staff.

Ms. Diane Freeman made the following statement of intent to make a motion at the next Council meeting:

That the College of Veterinarians of Ontario consider changing its current Position Statement on Medically Unnecessary Veterinary Surgery to align with other provinces relating to banning tail docking, ear cropping and declawing.

11. Confidentiality

Councillors were reminded that Council meetings are public meetings.

Information discussed in in-camera sessions must be kept confidential by all in attendance. All budget/financial documents are not to be shared outside of the meeting as these documents are working documents of Council and not public material.

Minutes of the Council meeting are not approved until its next meeting.

12. Evaluation Form

The Council meeting evaluation form will be forwarded for completion electronically via Survey Monkey. Councillors are encouraged to complete the evaluation which is helpful in continually improving future Council meetings.

13. Date of Next Meeting

The next regular meeting of Council will be held on June 19th in Sudbury at 9:00 a.m.

14. Adjourn

MOTION: It was moved,

“That the meeting of Council be adjourned.”

CARRIED

The meeting adjourned at 2:30 p.m.

Dr. Patricia Lechten, DVM
President

Jan Robinson
Registrar and CEO

Beth Ready
Recording Secretary