



THE COLLEGE OF
VETERINARIANS
OF ONTARIO

Council Meeting

June 8, 2016

9:00 a.m., Council Chamber

MINUTES

Presiding Officer:

Dr. Larry Caven

Members present:

Dr. Jennifer Day
Mr. Sean Ford
Ms. Diane Freeman
Mr. Andrew Glenny
Mr. Murray Hunt
Dr. Steven Jacobs
Dr. Carolyn Kerr
Dr. Patricia Lechten
Dr. Marc Marin
Dr. Claudia Newman
Dr. Sandra Rice
Dr. Liz Saul
Dr. Suminder Sawhney
Dr. Sarah Thompson
Dr. James Vanhie
Dr. Susan Warren

Regrets:

Dr. Richard Liddell

Appointed officer:

Ms. Jan Robinson, Registrar and CEO

Staff in Attendance:

Ms. Kim Huson, Communications Specialist
Dr. Kim Lambert, Senior Partner, Quality Practice
Ms. Anita Lovrich, Policy Specialist
Ms. Beth Ready, Executive Partner, Corporate Services
Ms. Shilo Tooze, Senior Partner, Licensure

1. Call to order

Dr. Caven called the meeting to order at 9:00 a.m. and welcomed Councillors and staff who were in attendance.

Dr. Caven reported that Dr. Leslie Woodcock was not able to attend the Council meeting to provide a presentation.

2. Adoption of Agenda

The following item was added to the agenda.

4.6 Ratify Executive Committee Motion

MOTION: It was moved and seconded,

“That the agenda be adopted as amended.”

CARRIED

3. Conflict of Interest

No conflicts were declared.

4. Consent Agenda

Councillors reviewed the consent agenda and it was requested that

- 4.2 – Presidents Report,
- 4.3 – Registrar’s Report,
- 4.4.3 – Complaints Committee Report, and
- 4.6 – Ratify Executive Committee Motion

be removed from the consent agenda to be discussed separately.

All of the following consent agenda items were approved as presented:

- 4.1 Minutes from the March 22 and 23, 2016 meeting
- 4.4 Committee Reports
 - 4.4.1 Accreditation
 - 4.4.2 Registration
 - 4.4.4 Discipline
 - 4.4.5 Executive
 - 4.4.6 Quality Assurance
 - 4.4.7 Governance, Audit and risk
- 4.5 Oversight Advisory Group – Legislative Reform

MOTION: It was moved and seconded,

“That the Consent Agenda be approved with items 4.2, 4.3, 4.4.3, and 4.6 to be discussed separately.”

CARRIED

4.2 President's Report

The President provided further information on his tour of The Snyp Truck (Spay or Neuter Your Pet) in Toronto. The truck is a mobile veterinary clinic that will tour Toronto neighbourhoods to spay and neuter pets.

MOTION: It was moved and seconded,

"That the Council of the College of Veterinarians of Ontario accept the President's Report as presented."

CARRIED

4.3 Registrar's Report

A Councillor asked for clarification on a chart (Customer Demographics) contained in the "Practice Advice Summary." The Registrar will speak to the College's Practice Advisor to obtain further information and report on this at its next meeting.

MOTION: It was moved and seconded,

"That the Council of the College of Veterinarians of Ontario accept the Registrar's Report as presented."

CARRIED

4.4.3 Complaints Committee Report

Clarification was provided on items included under "Other Discussions/Information" particularly with independent/expert opinions and the assistance of a decision writer.

MOTION: It was moved and seconded,

"That the Council of the College of Veterinarians of Ontario accept the Complaints Committee Report as presented."

CARRIED

4.6 Ratify Executive Committee Motion

At its meeting held in May, the Executive Committee approved the composition of the Growing Forward 2 (GF2) Advisory Committee.

It was suggested by a Councillor that the Advisory Committee should have a Council member serve on the Committee.

MOTION: It was moved and seconded,

"That the Council of the College of Veterinarians of Ontario approve the addition of a Council member to serve on the Growing Forward 2 (GF2) Advisory Committee."

CARRIED

Any Councillors interested in serving on the Committee will contact the Registrar.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario approve the amended Ratification of the Executive Committee Motion regarding composition of the Growing Forward 2 (GF2) Advisory Committee.”

CARRIED

5. Human Resources (In-camera session)

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario move in-camera to discuss a Human Resource matter.”

CARRIED

All staff, except the Registrar, left the meeting for the duration of the discussion.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario move out of in-camera.”

CARRIED

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario accept the goals of the Registrar for 2016/2017 as presented.”

CARRIED

6. Strategic Alignment

6.1 Evaluation

- March 22 and 23, 2016

Mr. Murray Hunt introduced this agenda item.

Council reviewed the Council meeting evaluation form from its meeting held March 22 and 23, 2016.

Mr. Hunt reported that the Governance, Audit and Risk Committee reviewed the evaluation form and will continue to review the forms and provide feedback to Council as required. It was noted that several positive comments were included in the comments section.

Thank you to staff for providing the IT training session prior to the Council meeting.

6.2.1 Strategic Plan Tactics

Council reviewed the Strategy 2017 update on third year tactics which included objectives, success indicators and accomplishments.

The document was provided to Council for information.

6.2.2 Public Communications Campaign Update

Ms. Kim Huson, Communications Specialist, provided a presentation on the College's communications progress to date and plans for the near future. Four key elements of the campaign included the Veterinarian-Client-Patient Relationship, Public Health, Value of a Licence, and Facility Accreditation Program.

Councillors found the presentation to be very informative and provided positive feedback on progress to date.

6.2.3 Strategic Plan 2020

On June 7th Councillors and staff held an initial planning session related to the development of the next Strategic Plan (Strategy 2020). This was an excellent session with positive discussion and collaboration by all in attendance.

Council discussed the current vision and mission. It was determined that there is value in revisiting the vision and mission.

The Registrar reported that a further review of the results from the strategic planning session and thoughts on the vision and mission will be brought forward to Council at its September meeting for discussion.

6.3 Policy Review and Project Priorities Tracking

This was provided for information.

6.4.1 Current Balanced Scorecard

Dr. Marc Marin introduced this agenda item.

Council is provided with a Scorecard Dashboard and completed Indicators Table on a quarterly basis. The Dashboard is a high level document populated in colour to assist with drawing easy attention to areas that may require deeper examination.

Council reviewed and discussed the Dashboard and completed Indicators for the second quarter – January to March 2016.

This was provided for information.

6.4.2 Suggested Scorecard Revisions

Dr. Marc Marin introduced this agenda item.

The College Council adopted the use of a Balanced Scorecard in 2013 to assist with measuring and monitoring its performance on a quarterly basis. The Scorecard is intended as one tool which assures that Council is and remains attentive to key areas of its mandate. The strategy map and the indicators table are reviewed on an annual basis for currency and relevance.

The Governance, Audit and Risk Committee is charged with reviewing the documents on an annual basis. A review was completed at its meeting held in May.

Council was provided with a draft revised Strategy Map and Indicators Table for its consideration. Council discussed the documents and provided its feedback.

Based on Council direction the Registrar will complete the indicators table and the new table will be implemented in the first quarter of the next fiscal year beginning October 1, 2016.

6.5 Council Roundtable

6.5.1 Trends

Councillors were given the opportunity to raise any matter that they believe is relevant to the College. Comments included:

- social media vehicles – concerns of what is and can/should be posted by professionals
- use of personal cell phones for professional use
- diversity in the profession – an Ontario veterinary facility was awarded the AAHA practice of the year award
- the challenges of and need for education of the public on Lyme Disease
- modernizing the *Regulated Health Professions Act (RHPA)*
- Bill 33 – “*Safeguarding our Communities Act*” (Patch for Patch Return Policy) – relating to Fentanyl patches – the Bill has not been proclaimed yet but will affect veterinarians
- the evolving role of a public member – public member votes weighted in the approval of policy material
- the ever increasing attention on diseases resistant to antibiotics

7.1 Financial Statements ending April 30, 2016

Council reviewed the Variance Report, Balance Sheet, and Revenue and Expenses Statement, ending April 30, 2016.

The Registrar responded to questions asked by Councillors.

The statements are provided as information only.

7.2 Preliminary Budget Discussion

In order to assist the Registrar with the preparation of the 2016/2017 budget, Councillors were asked to provide any comments relating to key factors which will serve as the foundation for the budget proposal in October.

The Registrar answered questions posed by Councillors relating to funding of the strategic framework.

8. Public Policy

8.1 Position Statement – Medically Unnecessary Surgery

Dr. Steven Jacobs introduced this agenda item.

At its March 2016 meeting Council reviewed its current document titled “Medically Unnecessary Veterinary Surgery (“Cosmetic Surgery”).” It was determined that a stronger and more succinct redraft of the document was required, but that Council remained clear that it was not in favour of banning veterinarians from performing surgical procedures when they deem them necessary in certain circumstances. Professional judgement was viewed as paramount.

A draft of the recrafted position statement was reviewed by the Executive Committee.

Council considered and robustly discussed the recrafted position statement on Medically Unnecessary Surgery.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario direct staff to make further revisions to the draft Position Statement on Medically Unnecessary Surgery and return it for Council’s consideration.”

CARRIED

8.2 Professional Practice Standard – Euthanasia

Dr. Jennifer Day introduced this agenda item.

At its March 2016 meeting Council reviewed the revised draft professional practice standard and directed that further revisions be considered and return to its meeting in June.

A revised version was reviewed by the Executive Committee.

Council considered a revised draft Professional Practice Standard on Euthanasia.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario approve the amended Professional Practice Standard on Euthanasia and circulate to the profession and public for comment.”

CARRIED

8.3 Professional Practice Standard - Advertising

Ms. Claudia Newman introduced this agenda item.

In reviewing the current Advisory Statement on Advertising, staff determined that an advisory statement may no longer be an appropriate type of policy for this topic area. Given the implications of the College’s legislation and regulations, staff determined that

the most appropriate type of policy is a Professional Practice Standard which would outline practice expectations for veterinarians with respect to business advertising.

It was noted that the current advisory statement includes provisions relating to naming of facilities. The draft professional practice standard does not link to provisions in the regulations relating to naming facilities, as it is intended to focus on advertising provisions. A guide and other tools would be developed to assist with clarifications that may be helpful to the profession.

The draft standard was reviewed by the Executive Committee.

Council considered a draft Professional Practice Standard on Advertising.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario direct that the draft Professional Practice Standard on Advertising, as presented, be circulated to the profession and the public for comment.”

CARRIED

At this time Dr. Larry Caven excused himself from the meeting and Dr. Marc Marin chaired the remainder of the meeting.

8.4 Policy Statement – Licensure of Veterinarians in Emergency Situations

The Registrar introduced this agenda item.

Council reviewed and renewed the Policy Statement on Licensure of Veterinarians in Emergency Situations in March 2014. The Policy outlines the process the College would follow for issuing a short-term licence to a veterinarian coming to Ontario to assist with a declared emergency in the province.

Two proposed changes were brought forward to the College. One was to broaden the policy so that it applied to both veterinarians who are licensed elsewhere in Canada and veterinarians who are licensed in another country, and second, to clarify that the declared emergency from a government body includes a request for additional veterinary resources.

The Registration Committee reviewed, and supported the proposed draft policy statement.

Council considered a draft revised Policy Statement on Licensure of Veterinarians in Emergency Situations.

MOTION: It was moved and seconded,

“That the Council of the College of Veterinarians of Ontario approve the proposed draft revised Policy Statement on Licensure of Veterinarians in Emergency Situations.”

CARRIED

8.5 Pan-Canadian Framework for Professional Standards for Veterinarians related to Veterinary Oversight of Antimicrobial Use in Animals

The Registrar introduced this agenda item.

Council and the Executive Committee have had several discussions relating to the Pan-Canadian Framework. The College has responded twice to the draft document "Veterinary Oversight of Antimicrobial Use – a Pan-Canadian Framework for Professional Standards for Veterinarians." Draft two of the document was released by the Veterinary Pharmaceutical Stewardship (VPSAG). The draft was reviewed by staff, a Councillor and the Executive Committee. Several improvements to the document were noted.

Council reviewed the second draft and provided its comments.

The Registrar reported that staff, along with Drs. Caven, Marin and Jacobs will be attending the Canadian Veterinary Medical Association Conference and attending the summit which will focus on the Pan-Canadian Framework.

9. Organizational Policy

9.1 2017 Draft Meeting Schedule

Council considered a draft 2017 meeting date schedule.

Council received the schedule and will make note of the 2017 dates.

9.2 Appointment of Non-Council Accreditation Committee Member

A recommendation of a name of a veterinarian was brought forward to fill the vacancy of the Non-Council Committee member role for the Accreditation Committee.

MOTION: It was moved and seconded,

"That the Council of the College of Veterinarians of Ontario approve the appointment of Dr. Sara Untch as a Non-Council Committee member for the Accreditation Committee."

CARRIED

10. Notice of Motion

None

At this time Dr. Liz Saul brought forward questions regarding an accredited facility. The Registrar reported that Council does not have statutory authority for matters relating to Accreditation other than setting the *Minimum Standards for Veterinary Facilities in Ontario*. As a result, it is not a Council matter and should not be discussed at the table. Either the Registrar or the Accreditation Committee Chair would welcome questions or feedback outside the meeting.

The Registrar reported that Dr. Richard Liddell, new Councillor for Electoral District #11, brought forward a question in writing relating to publications. Dr. Liddell will be informed that publications are not a Council discussion but rather an operational decision.

11. Confidentiality

Councillors were reminded that Council meetings are public meetings.

Information discussed in in-camera sessions must be kept confidential by all in attendance. All budget/financial documents are not to be shared outside of the meeting as these documents are working documents of Council and not public material.

Minutes of the Council meeting are not approved until its next meeting.

12. Evaluation Form

The Council meeting evaluation form (short form) will be forwarded for completion electronically via Survey Monkey. Councillors are encouraged to complete the evaluation which is helpful in continually improving future Council meetings.

13. Date of Next Meetings

The next regular meeting of Council will be held on Wednesday, September 28th and Thursday, September 29th at 9:00 a.m.

14. Adjourn

MOTION: It was moved,

“That the meeting of Council be adjourned.”

CARRIED

The meeting adjourned at 2:20 p.m.

Dr. Larry Caven, DVM
President

Date

Dr. Marc Marin, DVM
1st Vice President

Date

Jan Robinson
Registrar and CEO

Date

Beth Ready
Recording Secretary

Date